



DIVIEX 2.0 Instructions

The DIVIEX Slideshow App is pre-installed for quick setup and content playback. Upload images, videos, or music from a USB or internal storage to create and customize playlists directly within the app.

[Click here](#) or scan the QR code for the tutorial video.

Scan to watch the
Tutorial Video!



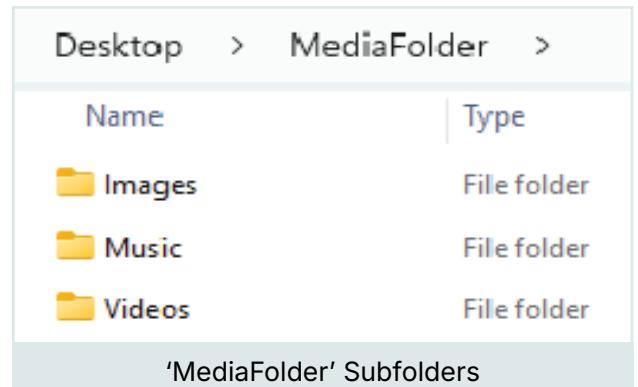
DIVIEX Supported File Formats

Images	JPG, JPEG, BMP, PNG, GIF
Video	AVI, MPEG4, WMV, MKV, FLV, MP4, MOV
Audio	MP3

Playlist Creation

Step 1: Create the Playlist folder on a USB.

1. Insert a USB into your computer.
2. Open the USB drive and create a new folder.
3. Name it **MediaFolder**.
4. Inside MediaFolder, create 3 new folders.
5. Name the folders: 'Images', 'Videos', and 'Music'.
6. Save your media files to the corresponding folder, then safely eject the USB.



- **TIP:** To display videos full screen, edit video files to the exact aspect ratio of your screen before importing them into DIVIEX.

Step 2: Add the Playlist to DIVIEX.

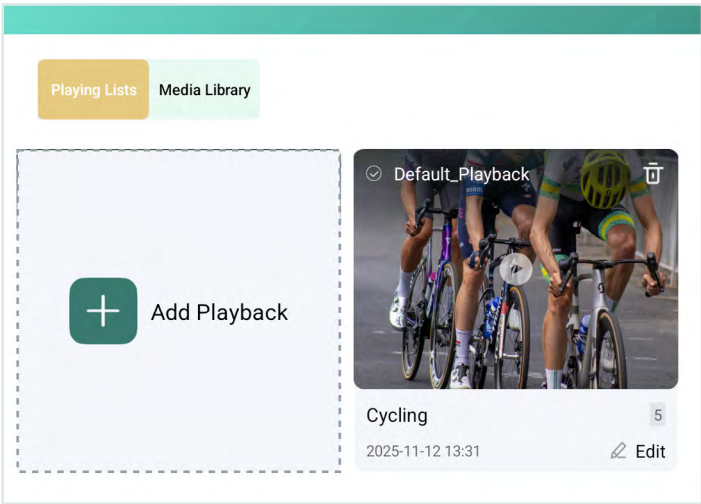
1. Turn on the digital signage.
2. Insert the USB into a USB 2.0 port on your digital signage.
3. "Allow access to drive?" system message appears. Click **Yes**.
4. Open the **DIVIEX** app.
5. "Identify USB files" system message appears. Click **Confirm**.



- **NOTE:** Use the USB 2.0 port for import, which may be labeled 'USB' or 'USB 2.0'. Do not use the USB 3.0 port for import.

Step 3: Create the DIVIEX Playlist.

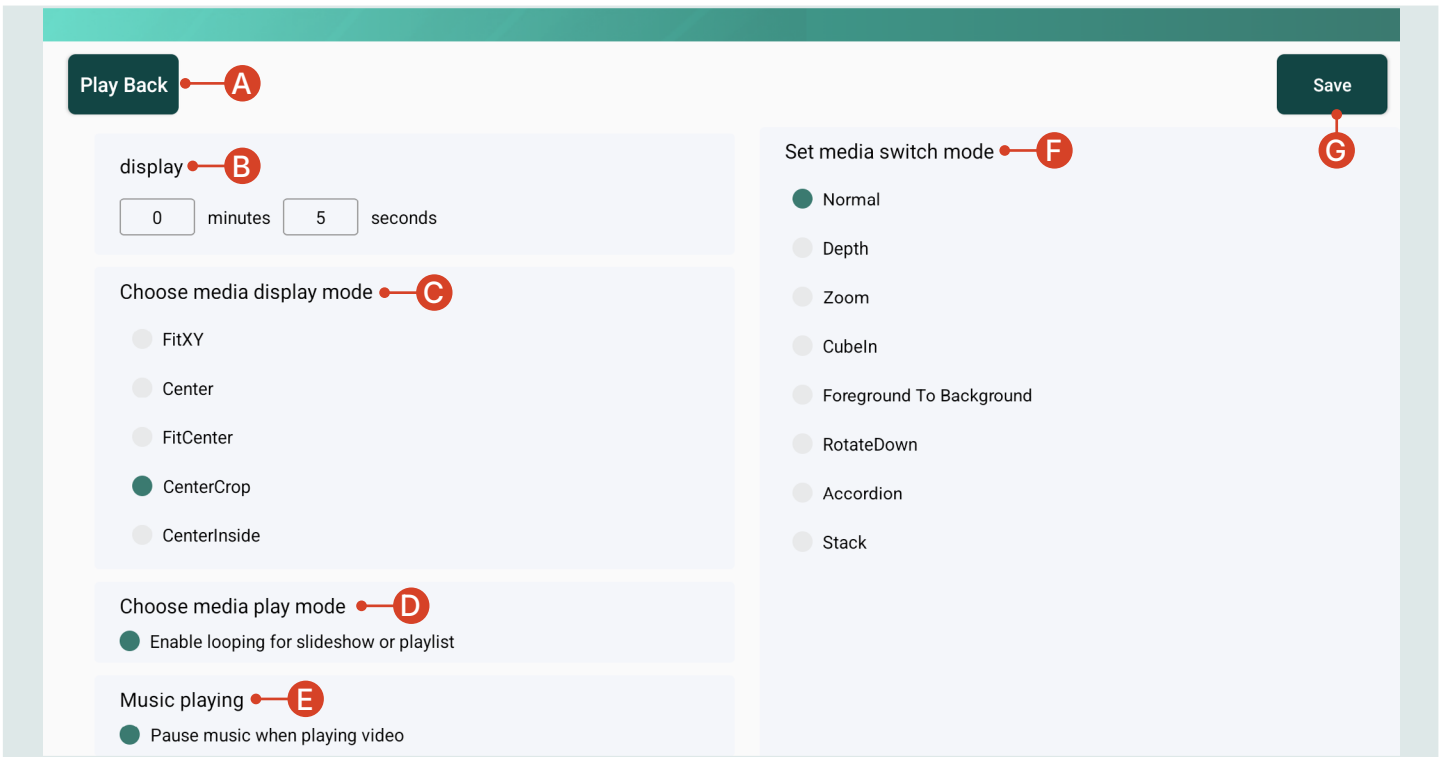
- 1. In the Playing Lists tab, click **Add Playback**.
- 2. Select the media files from the Pictures, Music, or Video tabs:
 - Click each file thumbnail to add to the playlist or click **Select All**.
 - The order in which files are selected creates the playlist order.
 - Click again to deselect files.



TIP: Adjust the duration of an individual photo by clicking the  icon in the right corner of the file thumbnail. Select a time duration, then click **Yes** to apply.

Step 4: Customize Playlist Settings.

Click the  icon to open Play Back settings. From here, adjust the default media duration, image scaling, looping, transitions, and music.

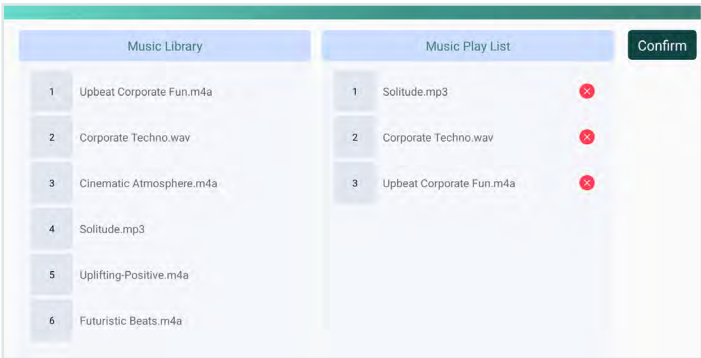


A	Exit Play Back settings.
B	Duration of each image
C	Default crop for each image.
D	Enable continuous looping.

E	Pause music during video playback.
F	Select a slide transition effect.
G	Save changes.

Optional: Add Background Music.

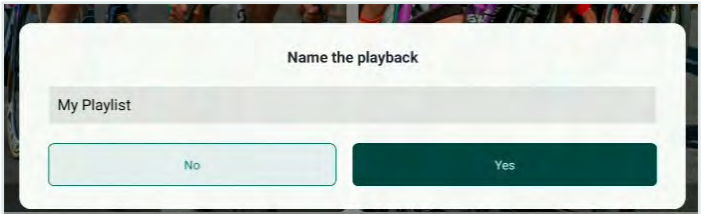
- 1. Click **Music**  in the upper right corner to add background music files.
- 2. Click a music track to add it to the playlist.
- 3. Click  to remove a track from the playlist.
- 4. Click **Confirm**.



Step 5: Publish the Playlist.

- 5. Click **Publish** .
- 6. Name your playlist and click **Yes**.

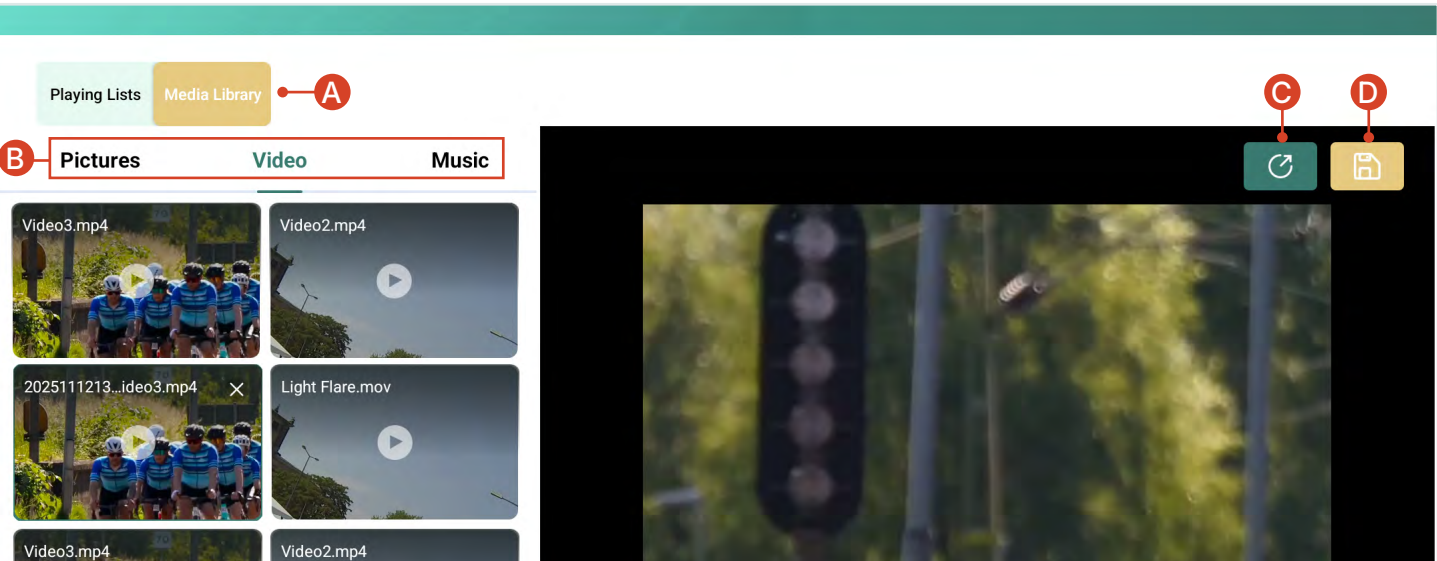
NOTE: Always publish the playlist after editing to preserve your changes.



Editing Files in the Media Library

View imported files and make individual edits in the Media Library. After saving edits to a picture or video, DIVIEX copies the edited file to all playlists containing the original.

TIP: After saving the edited file, open your playlist and delete the original to prevent duplicates in the playlist.

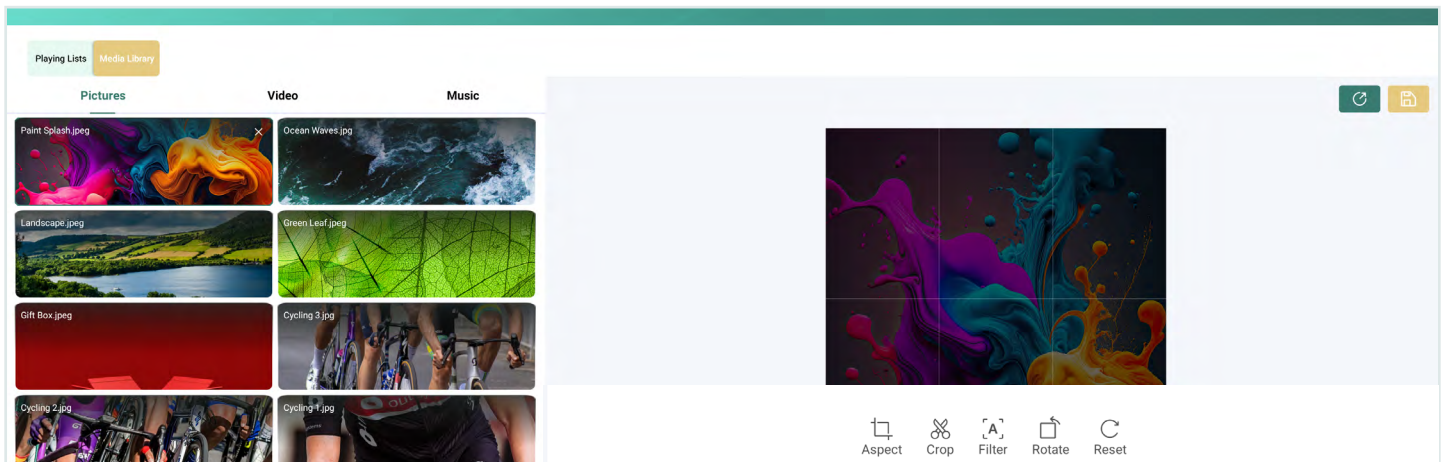


A	Access the Media Library.
B	View all Images, Videos, or Music files.

C	Publish changes to social media (Facebook, Twitter).
D	Save edits.

Pictures

1. Click the **Picture** tab, then click to select a picture to make edits:

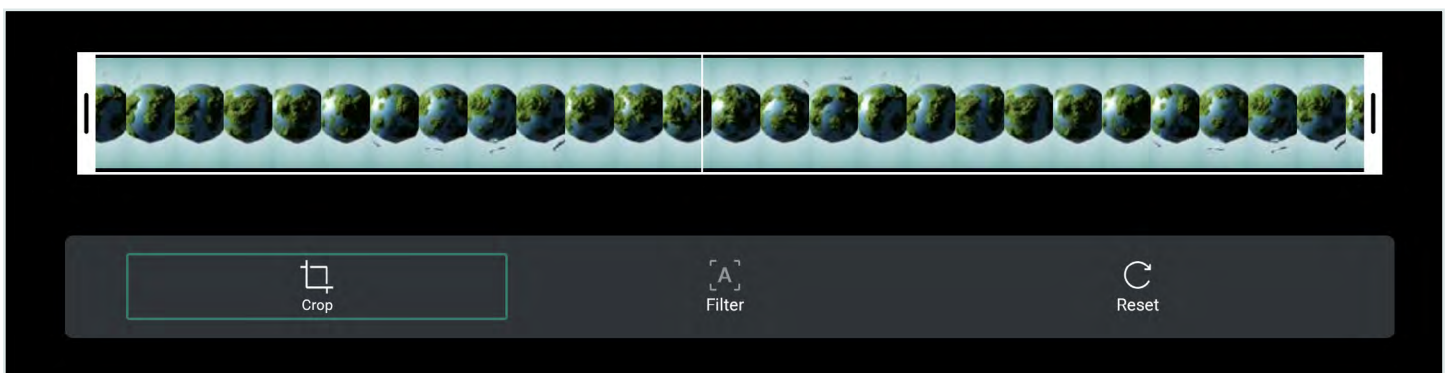


- **Aspect Ratio.** Stretch the picture to the desired aspect ratio.
- **Crop.** Drag handles to crop the picture, then click the checkmark to apply.
- **Filter.** Apply a stylized filter to the picture.
- **Rotate.** Rotate the picture clockwise or counterclockwise.
- **Reset.** Clear all edits and revert to the original picture.

5. Once finished, click ✓ to apply edits. Click **Save** in the upper right.

Video

1. Click the **Video** tab, then click to select a video to make edits:



- **Crop.** Drag the white handles on the video timeline to keep the desired section of video.
- **Filter.** Apply a stylized filter to the video.
- **Reset.** Revert to original.

5. Once finished, click ✓ to apply edits. Click **Save** in the upper right.

Music

1. Click the **Music** tab to view all the music in the Media Library.
- To delete a track from your music library, select the track and click the  icon in the corner of the thumbnail.

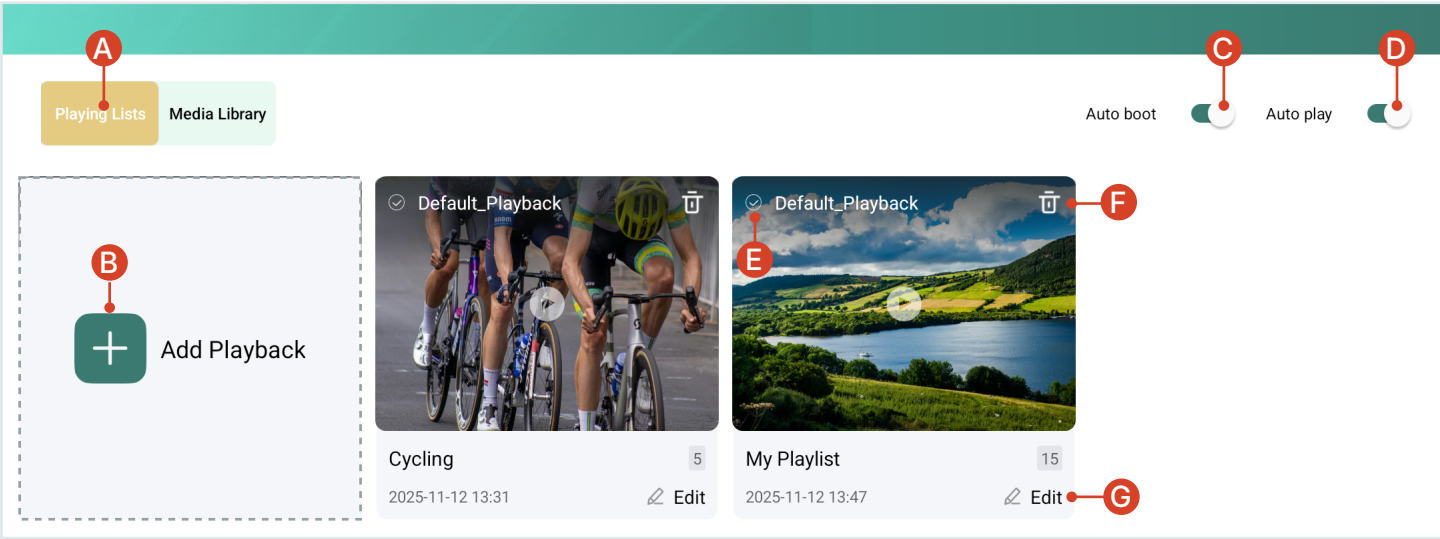
Click **Yes** to confirm deletion.

The music is removed from your library and any playlists.

Pictures	Video	Music
1	Uplifting-Positive.m4a	02:02 
2	Upbeat Corporate Fun.m4a	01:14
3	Solitude.mp3	01:32
4	Futuristic Beats.m4a	02:01
5	Corporate Techno.wav	01:58
6	Cinematic Atmosphere.m4a	43

Playing and Managing Playlists

Click a playlist to launch it in full screen.



A	Access all playlists.	E	Make this playlist the default for automatic playback. If no playlist is selected, the left-most playlist is the default playlist.
B	Create a new playlist.		
C	Auto-Boot: Automatically launch DIVIEX when the digital signage is powered on.		
D	Auto-Play: Automatically play the default playlist when DIVIEX app is launched.	F	Delete this playlist.
		G	Edit this playlist.