QUICKSTART GUIDE
Double-sided Charging Station

Basic Operation

Power

- Insert the power cord into unit and connect to outlet. Flip power switch to "I" position.
- To shut down, flip power switch to "O" position, then unplug the unit. Shut down unit before disassembly.

Navigation

For convenient navigation, we recommend connecting an external mouse. You can also navigate the display using the remote control.

Click the **App Drawer** ⊞ to show all installed applications. Toggle between running applications by clicking ☐ on the navigation bar at the bottom of the screen. The navigation bar can be minimized by pressing ⌄. To restore the navigation bar, go into display settings and enable *Display Navigation*.

Pre-installed apps include:				
VLC	File Explorer	Settings	Google Chrome	Google Play Store

Settings

Wi-Fi Connection

1. Open Settings, and select **Network and Internet** from the list of settings.
2. Select your Wi-Fi network and enter your login credentials. Click **Okay**.

For Ethernet Connections, plug an ethernet cable into the ethernet (RJ45) port of the unit and connect to internet router.

Bluetooth Connection

1. Open Settings, and select **Connected Devices**.
2. Click **Pair New Device**. Make sure your bluetooth device is in pairing mode.
3. To share files over bluetooth, enable **Wi-Fi and Bluetooth Scanning** in the Location settings.

Our dedicated rentals team is here to help!

Have a question? Contact your Rentals Representative at 888-492-1885.

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POST UP STAND

Display Settings

Transfer Media Files

There are two ways to play media on the VLC app: saving files to the unit's internal memory, or playing content from a USB inserted into the USB port. (This method does not save the files to the unit.)
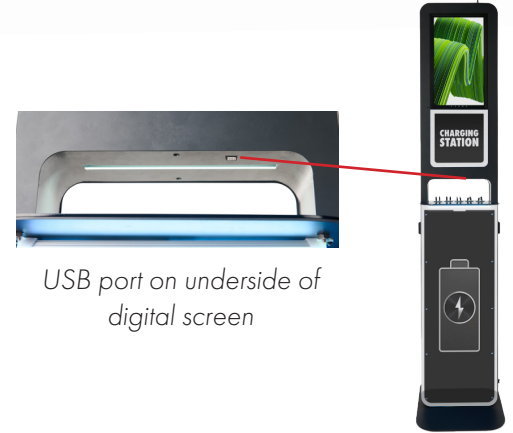
Method 1: Save Files to Unit using File Explorer

1. Transfer files to the unit with USB.
2. Open the **File Explorer** app.
3. Navigate to the USB folder file location.
4. Click *Multi* in the top ribbon to select multiple files. Once all files are selected, click *Editor*, then click *Copy*.
5. Click *LevelUp* then select the Internal Memory folder.
6. Save all media file by clicking *Editor*, then *Paste.*

Method 2: Play Media from USB
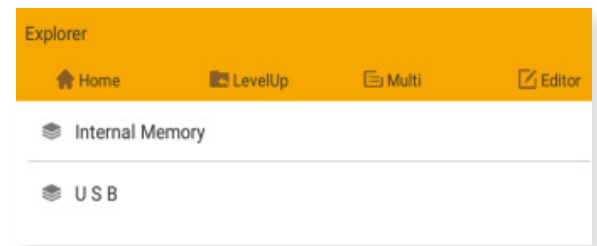
1. Insert a USB drive into your computer and copy desired media files.
2. Safely eject USB from computer and insert into unit's USB port.

USB port on underside of digital screen

Explorer			
🏠 Home	🖼 LevelUp	🗐 Multi	☑ Editor
≋ Internal Memory			
≋ USB			

Step 2: Play Media via VLC App

1. Open the *VLC* app.

2. In *Directories*, navigate to the location of the media files (*Internal Memory* or USB depending on method 1 or 2). Click on desired media file or grouped media files. The content plays automatically. After selecting the file location, playback begins automatically each time the VLC app is launched.

3. To adjust playback settings, click anywhere on the screen to show the control bar (see below).

A.	Lock media playback settings
B.	Adjust audio and subtitle settings, set audio delay
C.	Play/Pause
D.	Additional Options (Set sleep timer, adjust playback speed, jump to video timestamp, audio equalizer, hide visuals, adjust subtitles, picture-in-picture playback mode, loop)
E.	Resize. Click to toggle between pre-set aspect ratios: 16:9, 4:3, Fit, Center, Best Fit.

≡ Video 🔍 🕒 ☰ ⋮

850 METERS.mp4 1min 1280x720
Amazonia.mp4 2min 1280x720
Big Buck Bunny.mov 2s / 9min 1280x720

🔒 A   💬 B   ⏸ C   ⋯ D   🖼 E