Instructions for providing copy and image for posters for Post-Up Stands

ACCEPTABLE FILE FORMATS

.jpg .pdf

.par

.tiff .ai

.psd .eps * Please note:

- Files must be CMYK

- All files must be PC compatible

- .ai files must have text "outlined"

- .psd files please "rasterize" all text layers

*All files should be "high resolution". Files should have a minimum resolution of 150dpi when at FULL size.

TRANSMITTING FILES

ONLINE: - http://dropbox.yousendit.com/postup

- recipient email address: sales@postupstand.com

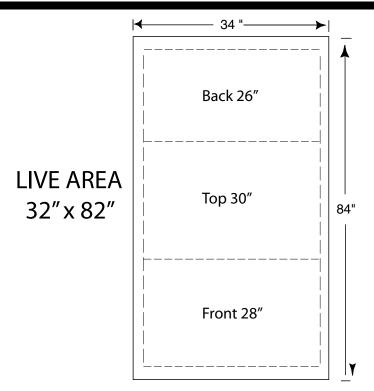


TABLE RUNNER SIZE AND MARGINS

Design file at 34"x84" (document size). Run background color/image full length and width of document. **Keep all logos, pictures, and text inside 32"x82"** (live area).

Front Area: Bottom 28 inches

Top Area: Center 30 inches

Back Area: Top 26 inches

POST-UP STAND

Phone: 800-935-3534 Fax: 216-332-0531 Email: sales@postupstand.com

www.postupstand.com